

HEART MIND BODY FESTIVAL

Date: Sat & Sun, 3rd & 4th Mar 2012

Time: 11am - 9pm

Venue: Fort Canning (Gallery & Foyer)

EXHIBITOR PARTICULARS

Company / Business / Individual Name (*receipt will be issued in this name*):

Booth Name (*not more than 35 characters including spaces*):

Booth Services / Profession / Business (*not more than 35 characters including spaces*):

Email:

Contact No.:

BOOTH PREFERENCE

Choice 1:

Choice 2:

ADDITIONAL Info Counters or Chairs (*prices quoted by PICO*):

No. of Info Counters (\$55 each): _____

No. of Chairs (\$20 each): _____

FESTIVAL OFFERS (optional)

Offer 1:

Offer 2:

PAYMENT DETAILS

Amount: S\$

Bank:

Cheque No.:

*Please make cheque payable to: Love & Light Festival
and addressed to: Blk 2 Jalan Kukoh #01-151 Singapore 163002.*

I have READ and AGREE to the Terms and Conditions listed in the following page.

Name: _____ Designation: _____

Signature: _____ Date: _____

TERMS AND CONDITIONS

The following are the Terms and Conditions to the Agreement to rent a booth at the **HEART MIND BODY FESTIVAL**, to be held on 3rd & 4th Mar 2012 at Fort Canning (Gallery & Foyer).

1. **Move-in & Move-out.** Move-in and set-up time is 8am-11am on Sat (3rd Mar 2012). Move-out time is 9pm-10pm on Sun (4th Mar 2012) and the Exhibitor shall leave booth space clean upon moving out.
2. **Info Counters, Chairs, Exhibitor Passes & Power Point.**
 - a. Info Counter dimensions are 100 cm (Length) x 50 cm (Width) x 75 cm (Height).
 - b. Chairs are plastic, foldable and white in colour.
 - c. Exhibitor Passes will be issued from 8am to 11am on Sat (3rd Mar 2012).
 - d. For Type E & Type J booths, every 2 booths will share 1 power point. Please therefore remember to bring your own power adaptor.
3. **Sale & Distribution of Tickets.** Exhibitors will be given tickets in total value equivalent to their booth cost. For example, if an exhibitor's booth cost is \$600, 200 pcs of tickets (worth \$3 each) will be given to the exhibitor, who can then either sell these tickets or use them to invite their contacts to the Festival. Any proceeds from the sale of these tickets will go to the exhibitor. Exhibitors shall not sell tickets on 3rd & 4th Mar 2012 in the vicinity of the Festival.
4. **Ticket Redemption.** Ticket cost of \$3 is redeemable for minimum purchases of \$25 (for regular-priced items only) by visitors and exhibitors are required to absorb this redemption.
5. **Booth Area.** Exhibitors shall place products, easels, posters, signs, etc., within their designated booth area only.
6. **Damages.** The Exhibitor shall not cause any damage to any booth or any of Fort Canning's premises, fixtures or fittings.
7. **Prohibitions.** Exhibitor is strictly prohibited from possessing or selling any product or service which is illegal, hazardous, highly combustible or explosive.
8. **Insurance.** Exhibitors are responsible for obtaining their own general liability insurance.
9. **Overnight Security.** Security will be provided overnight from 3rd to 4th Mar 2012. This however acts only as a deterrent, and the security company and the Organizer shall not be liable for any losses due to theft, negligence or otherwise. Please therefore refrain from leaving any valuables overnight.
10. **Liability.** The Festival Organizer, its owners, associates, representatives, agents and employees will not be liable for any and all liability arising out of the following:
 - a. Any exhibitors' non-compliance with the laws and regulations of the Singapore government.
 - b. Any injuries, damages, death or losses, foreseeable or unforeseeable, which may occur during the Festival.
 - c. Any cancellation or changes in dates, times or venue of the Festival.
11. **Cancellation & Refund Policy.**
 - a. 75% refund if cancellation by 15th Jan 2012.
 - b. 50% refund if cancellation by 31st Jan 2012.
 - c. 25% refund if cancellation by 15th Feb 2012.
 - d. No refund if cancellation after 15th Feb 2012.